

VIRGINIA MILITARY INSTITUTE  
Lexington, Virginia

GENERAL ORDER)  
NUMBER 22)

11 July 2018

**Violence Prevention Committee and Threat Assessment Team**

**1. Purpose**

As part of a commitment to a safe Post and workplace environment, Virginia Military Institute has adopted policies and procedures for the prevention of violence on Post, including assessment of and intervention with individuals whose behavior poses a threat to the VMI community. In accordance with Virginia Code §23.1-805, Virginia Military Institute has established a Violence Prevention Committee and a Threat Assessment Team. The following policy defines the mission, responsibilities, and membership associated with the Violence Prevention Committee and the Threat Assessment Team.

**2. Violence Prevention Committee**

Mission: To improve safety at Virginia Military Institute through appropriate preventative measures, including proper education, and serve as a resource to address faculty, staff, and cadet concerns regarding safety and violence prevention.

**2.1 Responsibilities**

The Violence Prevention Committee oversees the preventative measures taken for the prevention of violence on Post. Specifically, the Violence Prevention Committee is responsible for:

- Implementing and evaluating violence prevention procedures and programs
- Providing guidance to cadets, faculty, and staff regarding recognition of threatening or aberrant behavior that may represent a physical threat to the Institute community
- Identifying members of the VMI community to whom threatening behavior should be reported
- Developing and establishing policies and procedures that outline circumstances under which all faculty and staff are to report behavior that may represent a physical threat to the community, consistent with state and federal law
- Establishing policies and procedures for the assessment of individuals whose behavior may present a threat, the appropriate means of intervention with such individuals, and the sufficient means of action to resolve potential physical threats
- Establishing policies and procedures for the notification of family members or guardians, or both, of an individual who presents a potential physical threat, unless such notification would prove harmful to the individual in question, consistent with state and federal law

**2.2 Membership**

The Director of Finance, Administration, and Support chairs the Violence Prevention Committee. Additional members shall consist of representatives from the

Commandant's office, Post Police, human resources, cadet counseling, and others as needed. The Violence Prevention Committee shall consult with counsel from the Office of the Attorney General.

### **3. Guidance and Policies**

The Institute Violence Prevention Policy (General Order 25) shall include the guidance of the Violence Prevention Committee for: 1) recognizing potential physical threats, 2) identifying members of the VMI community to whom threatening behavior should be reported, 3) reporting requirements for faculty and staff, and 4) assessment and intervention policies.

### **4. Threat Assessment Team**

Mission: To improve the safety and well-being of Institute cadets, faculty, staff and visitors through proactive and coordinated identification, prevention, assessment, management and reduction of interpersonal and behavioral threats.

#### **4.1 Responsibilities**

The Threat Assessment Team assesses and manages threats of violence. Specifically, the Threat Assessment Team is responsible for:

- Implementing the assessment, intervention, and action policies set forth by the Violence Prevent Committee pursuant to Section 2.1
- Receiving reports of persons who have engaged in threatening behaviors or conduct that raises serious concern about the person's well-being, stability, or potential for physical harm to self or others
- Assessing individuals whose behavior may represent a threat to the VMI community, according to national and regional best practices
- Determining appropriate means of intervention with individuals whose behavior may represent a threat and sufficient means of action, including interim suspension, medical furlough, referrals to community services boards or health care providers for evaluation or treatment, or medical separation
- Conducting an annual review to identify potential or existing threats, including gathering and analyzing data to identify high-risk departments, activities, or locations
- Communicating internally with employees and cadets
- Developing and maintaining working relationships with local and state law enforcement and mental health agencies to expedite assessment of and intervention with individuals whose behavior may present a threat to safety

If the Threat Assessment Team determines intervention is warranted; a team representative will notify appropriate family members or guardians, consistent with state and federal law, unless notification would prove harmful to the individual in question.

#### **4.2 Membership**

The Director of Finance, Administration, and Support chairs the Threat Assessment Team. Additional members shall consist of representatives from Post Police, cadet counseling, Commandant's staff, human resources, and counsel from the Office of the Attorney General.

#### **4.3 Access to Records**

Upon preliminary determination that an individual poses a threat of violence to self or others, or exhibits significantly disruptive behavior or need for assistance, the Threat Assessment Team may obtain criminal history record information, as provided in Virginia Code §19.2-389 and §19.2-389.1, and health records, as provided in Virginia Code §32.1-127.1:03. No member of the Threat Assessment Team shall re-disclose any criminal history record information or health information obtained pursuant to this section or otherwise use any record of an individual beyond the purpose for which such disclosure was made to the Threat Assessment Team.

FOR THE SUPERINTENDENT:

James P. Inman  
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Chief of Staff

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