

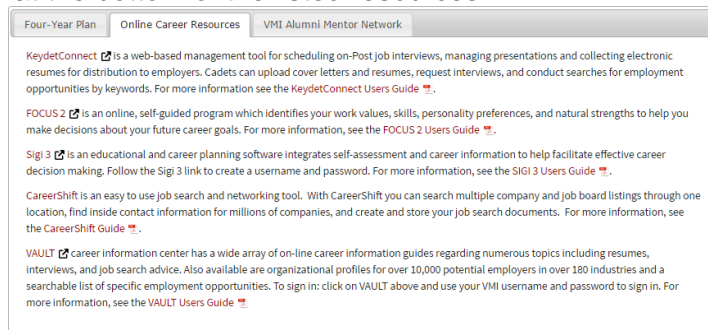


VAULT Users Guide

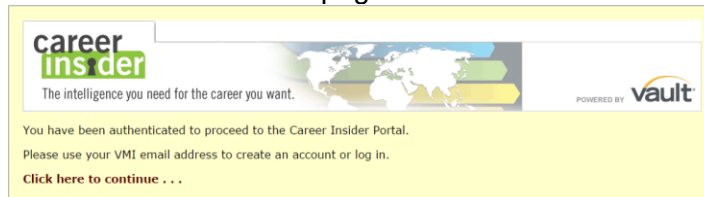
VAULT is an online career information library that has a wide array of career information guides on numerous topics, including: Company Rankings, Industry Information, Resumes, Interviews, and Job Search advice.

How to Register:

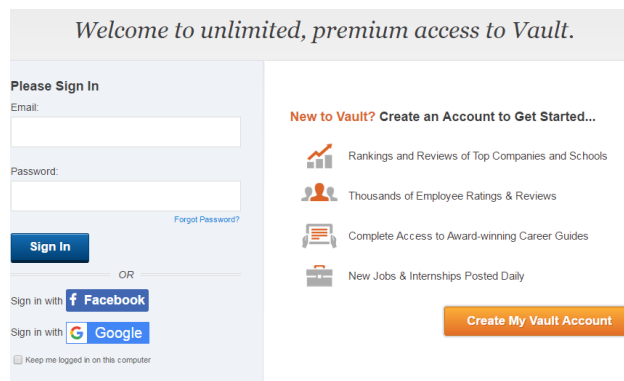
1. Go to the VMI Career Services website at: <http://www.vmi.edu/academics/support/career-services/>
2. Once there, click on the **Cadets** link on the left hand side of the webpage.
3. Click on the **VAULT** link at the bottom of the listed resources.



- a. You will be directed to the authentication page. Click the **Click here to continue....** link.



4. You will arrive at the VAULT log in page. Select the Create My Vault Account link and you will be asked to register for your account. Be sure to use your VMI email address.



If you need assistance accessing your account, please contact support@vault.com.

Key Sections of VAULT:

- **Download VAULT Guides:** You may download VAULT guides, which tend to be quite voluminous, but are chock full of good information. There is a wide range of information covered in the guides.
- **Company Research:** Read the latest on 10,000+ employers. Learn about company history, current events, revenues and other important stats, hiring info and other crucial company data. Also, let featured employers tell you why working for them might be the perfect fit for you. Get info on the benefits, corporate culture, recruiting process and much more.
- **Industry Research:** Industry overviews bring you inside 40 top industries, from investment management to manufacturing. Find out details on the career path, salary, ranges, industry outlook and more.
- **Profession Overviews:** Get the inside scoop on the compensation, career path and other vitals of hot jobs with VAULT's profession profiles.
 - **Internship Resources:** Listed on the right hand side with Profession Overviews to include an Internship Database with alpha listing of employer.
- **Career Advice:** Several article categories listed such as Education Advice, Internships, Compensation & Benefits, Interviewing, Networking, Job Search, etc.
- **Resume & Cover Letters:** Create the perfect resume or cover letter with the help of VAULT's free sample resumes and cover letters. Check out resume/cover letter examples for many different occupations and industries.
- **Salaries & Reviews:**
 - **Salaries:** Enter a company, industry or profession to find salary information associated with it.
 - **Employer Reviews:** Employer Reviews are written by our users, for our users, and contain insider information about corporate culture, interview practices and company well-being.
 - **Profession Reviews:** Profession reviews are written by our users, for our users, and contain insider information about lifestyle, hours and day-to-day responsibilities.
- **Video:** Short Video clips of information in many topics and categories (i.e. Top Internships).
- **Blogs:** Various blogs to highlight different industries/professions (i.e. Legal Careers and Industry news).
- **Discussions:** Enter into discussions and use filters to find the discussion you are seeking (Filters like Company, Region, Career Topic, etc.).
- **Job Search:** Enter keywords and geographic location to find job opportunities.